



EARLY RELEASE AND LATE ARRIVAL PERMISSION FORM

Seniors who have either first block or fourth block study hall may either arrive late or leave early on a daily basis with parent/guardian permission and school administration permission. By signing below, the student is recognizing and agreeing that this is a privilege that can be suspended or revoked by a parent/guardian or school administration. In order to obtain and retain this permission at school, all obligations must be met and the student must be free of disciplinary infractions. Being on-time to classes is essential.

This form must be turned in to the house office. Once permission is granted, late arrival / early release will be noted on the student's attendance on the Campus Portal. Students who wish to be in school when LA/ER is marked on attendance must report to the attendance office to check in.

By signing below, I indicate that I understand that Late Arrival / Early Release is a privilege and I will abide by all school rules should I be granted this privilege.

STUDENT (PRINT NAME)

STUDENT SIGNATURE

By signing below, I indicate that I give my son/daughter permission for Late Arrival or Early Release. Should I wish to rescind this privilege, I will contact the house office at 267-893-2305.

PARENT SIGNATURE

DATE

For OFFICE STAFF USE ONLY Students please do not write in this space, thank you